

Stonehouse Golf Club (Semi-Private)
General Manager
Job Description

Located off Interstate-64 at Exit 227, and just 15 miles from the heart of Williamsburg, VA, Stonehouse Golf Club is a masterpiece in golf architecture designed by Mike Strantz. The rugged terrain is contrasted beautifully with large forgiving fairways and huge undulating greens. After completing their unforgettable round, many golfers have concluded, "There are 18 signature holes at Stonehouse!" If you're looking for the opportunity to join an outstanding team at a gorgeous, award-winning golf course in Virginia, this is it.

Background Experience:

- Golf Pro Shop management
- Prefer Marketing/Hospitality background
- Love of golf
- Familiarity with PGA Rules of Golf

Areas of Responsibility (many in conjunction with Head Pro):

- Coordinate daily procedures with Pro, Superintendent, and Owner, as needed
- Marketing: Website updates, Flyers, Weekly Newsletter, Social Media, Internet
- Merchandise: Deal w/Reps, Inventory, Ordering/Purchasing, Apparel, Snack Bar
- Event Planning: Public Events, Member Events, Private Events, Tournaments/Outings
- Liaison: Club Membership, Restaurant, HOA, Community, VSGA
- Point of Sale: Counter check-in and sales, Content updates
- Reservations: Public, Member, Travel groups
- Document creation, editing, updating
- Oversee/Train part-time staff

The General Manager should be characterized by the following personal traits:

- Exhibits values and integrity at the highest level
- This individual will possess high energy and enthusiasm
- Strong communication and facilitation skills, both written and verbal, with appropriate personal presence, desire, and ability to interact with members, guests, and staff
- A "Team Builder". A person who embodies the person of ultimate coach and motivator, someone who brings out the very best in those around him or her by setting clear goals and expectations, providing consistent feedback and support, and who is respectful and professional in all interpersonal dealings
- A confident, diplomatic, and competent person who recognizes the importance of accountability and possesses the strength to make decisions. Knowledgeable in "best practices."
- A personable individual with a sense of humor and style that is appropriate with the culture and expectations of a friendly, fun, and supportive membership/team of associates
- Work independently, organized with attention to detail, a self-starter and problem solver